

Contra Costa College/ Student Success Committee

Meeting Minutes

Thursday December 2nd, 2021 2:00PM-4:00PM

Zoom: <https://4cd.zoom.us/j/2891250372>

Present

Vanna Gonzales, Jonathan Brito, Rod Santos, Nikki Ferguson, George Mills, Jose Zepeda, Brianne Ayala, Kate Weinstein, Shelley Ruby, Ysrael Condori, Vannessa Mercado, Kelly Ramos, Urgen Gurung, Mayra Padilla, Sara Marcellino, Jennifer Reynoso-Pingarron

Absent: Jason Cifra, Brandy Gibson, Lhakpa Lama

[NOTE: overlap with the VP job talk scheduled 2:00-3:00]

Call to Order

Meeting was called to order by Jon Brito at 2:05PM

Approval of Minutes

Minutes were not reviewed or approved during the meeting due to lack of managers at the outset of the meeting (see note about regarding VP talk). Tabled for next meeting.

Approval of Agenda

Agenda was not approved due to lack of managers at the outset of the meeting. Went into topic number 1

Open Issues

Item and Timeframe	Person Responsible	Actionable Items/Notes
Vaccine Mandate	Rod Santos and George Mills	<ul style="list-style-type: none">• Vaccination requirement is for in-person students only. If a student is enrolled in all in person, they will not be required to submit.• Over 3000 students have submitted• District is who is doing back end work on app and will be available on android and apple• Every Monday and Thursday from 10am-1pm there is COVID testing available for free for students and staff. One-time registration required.• Results of test between 24-48hrs• Question – What is the plan regarding the communication on this? For students without smart phones with apps – is there a way for these students to submit proof?• District is updating FAQs page as needed – Info graphic?

		<ul style="list-style-type: none"> • Shelley- Is the exemption required? Or can students take regular testing. Exemption is required. • It would also be really helpful to talk with some of the folks who have been teaching in person during the pandemic to see how they've handled these sensitive situations. • Will get out information out as it is received. • Roll out for app is still to be tested out by district. • Testing on campus are PCR tests – Jose created info graphic and are posted across campus. • Kelly – Are faculty to let students know that they cannot be in class if they have not submitted vaccination proof or exemption? – this has not been clarified from District Level (Kelley Schellin) • App will do daily health check to determine whether students are able to be on campus or not depending on what they answer on health questionnaire. • Will people have a place in the app to indicate that they have had interaction with someone recently who was diagnosed with COVID? Because no symptoms doesn't necessarily mean they are not infectious... • V. Gonzales: Follow up with district about an estimate of when the information will be rolling out. Can Kelley Schellin participate in academic senate? – Needs to be topic of discussion. It is vital that she is updating on this. • K. Ramos- Need to ask to have more lenient guidelines for absences when students are not feeling well. (including testing) • To submit proof follow this link: https://www.4cd.edu/covid19/vaccine-requirement.html • If there are any additional questions please contact VP Cifra at jcifra@contracosta.edu
Update on status of SLO Committee	Brandy Gibson	<i>Not present – tabled for next meeting</i>
Information and update about free and reduced priced books	Vanna Gonzales	<ul style="list-style-type: none"> • Issue: follow up from previous disc. We don't actually know where on campus students can get access to free or reduced price textbooks • Survey regarding textbooks was sent out to EOPS/CARE/CALWORKS, Foundation, Puente, Library, HSI Stem, Tutoring • Data from survey was shared • There are some departments (English and ESL) using monies for textbooks for student access and other department(s). • Idea: It would be good to have a general policy statement about whether faculty or chairs can use these HEERF monies for the purpose of purchasing additional textbooks for long term borrowing and make this possibility more widely known (Erika just sent out email about this). • Brianna – What emergency funds are being used? Budget committee said that funds could not be used for textbooks. • If we cannot use HEERF Funds for books, it will have to be brought up to Academic Senate for discussion. Need exact wording to know how funds can be used/have been used.

		<ul style="list-style-type: none"> • HEERF has been source of funding at other colleges and would be good to know how these funds have been used at our college. • Changes overtime – Math is going to zero cost textbooks. • Where do students go to apply for these resources? • If we are not CTE, there is no other sources of funding to source the textbooks. With current funds small departments would only be able to supply 2-5 books at most. • Y. Condori – Library is coordinating to see how the textbooks will be stored as there is limited space. There needs to be a better system in how communications are sent out regarding book resources. • K Ramos (?) If you have any questions regarding books received through STEM, please contact library for that information. • There are a lot of students that fall outside of the zone that do not qualify for the programs. This is opportunity before coordination. • The EOPS book loan has always been semester long (and bookstore can ask for access for non-EOPS students) EOPS has at least 10 sets of books in the bookstore. For non-EOPS students, the bookstore would send us a note that they have a student who wants to check out a book. Please refer student to EOPS if this is the case • Rod – Context – Earlier we had legislation that requires every college to post pricing of textbooks to fully disclose to students. Any other community college has the information on their schedule. • Scheduling committee working on compliance with this as CCC is currently non-compliant. • Mayra – At most of the other schools, there is software that is tracking that information. Most 4 year colleges have costing materials and is tied to the enrollment process. • Bookstore has the pricing available – it would be a matter of linking the information. • VPI – Follow up with initiative to ensure we are compliant with this legislation. • We should not be charging our students the highest price. (question for Nick)
<p>Update on preliminary results of previous HSI grant as related to student success</p>	<p>Mayra Padilla</p>	<ul style="list-style-type: none"> • Campus has been awarded 3 grants over the last 12 years (Grant I 2012-2017, STEM Grant II, HSI Social Justice Grant) • Preliminary information for Grant I was shared. • STEM Pathway: Pre-K to Career • METAS and CSE book end programs – other programs were established to support those. • Math Jam – First year bridge program for students. • Adelante – Suite of opportunities/ connect students to science programs • Activities, outputs and outcomes were shared. • Metas – K-12 students with early exposure to college environment via tutoring and mentorship

		<ul style="list-style-type: none"> • High School Stem Connection – concurrent enrollment program for high school students. Stats were shared for Summer 2018, Summer 2019, and Summer 2021 • Math Jam – free math prep program for students in specific math courses. • Math department saw enough positive results in program that it was integrated as prereq courses for specific math courses and integrated into curriculum. • Adelante was updated for second grant • CSE folks participate as tutors – full circle programing • Campus Wide Tutoring – Comparing from Fall 2013 to • CCC was one of the highest producing HSI graduates. • Transfer in STEM increased 22% • Component shifted to Grant II, High school STEM Connection Expansion, Math Jam Expansion and New Program Format, Adelante STEM Academy Transfer and Success Coaching • In the last year majority of programing has had to be shut down because grant is sun setting June 2022. • Math Jam has been institutionalized. • New grant is structured differently – it asks us to restructure how we do business to make the most of funds received. • The last budget meeting – just approved 5% COLA increase which gives very little room for discretionary funds. • Enrollment side has been braiding funding with additional funding to create positions like Undocumented Student Program Coordinator. To get someone to focus into these needs. • In the next 3-4 years we should be able to fund these programs and sustain them. • A&R Degree Audit Specialist that will be funded half time. • Bridge to College Position. • Some funding to do GP implementation – FYE draft will be able to support with grant. • Idea to put out social justice projects to align with social justice degree. • The problem is once dollars dry up, all of the resources go away. • In the process, there still needs to be some understanding of what is staying.
Racial and Social Justice Committee Updates	Rod Santos	<ul style="list-style-type: none"> • Racial and Social justice has been renamed to Racial and Social Justice Coalition to better represent what the group is doing • Co-facilitators meet with president on a monthly basis • Equity Speaker Series • Projects: Campus calendar to include cultural events. • Student Satisfaction survey • Ongoing items with working groups have been put on hold include culturally relevant murals/art work, SafeZone training. • Dreamers Alliance – Hosted Undocumented Student Action Week last month.

		<ul style="list-style-type: none"> • Undocumented Student Program Coordinator – Stephanie Figueroa was hired! • RSJC mission and vision statement was finalized and was shared with SSC.
Enrollment Updates	Rod Santos	<ul style="list-style-type: none"> • Finish 4 Free Program was launched last fall. • 340 student participated for Fall 2021 and 304 will continue to have their fees paid until graduation. • Total amount of over \$600,000 awarded to these students. • 4CD effort to use HEERF \$ to clear debt is still an ongoing discussion. Registration holds temporarily lifted. • Spring 2022 FTES 694.06 up by 0.4% compared to last year 691.58 • We have less students but those students are enrolling in more units. • Across the district CCC is the only one with these numbers. • EOPS had about 200+ use priority registration for full load • ESL outreached to 300 students who stopped out • Welcome Center has seen upward trend in zoom activity in past month • Saturday remote student services offered in November and January. • Outreach returned to in person to local high schools. Outreach will be out at high schools every week. • In the coming weeks, Welcome center has been phone banking to all “applied but not enrolled” students • Text and email blasts to currently enrolled students • Outreach and marketing to Spanish-speaking population <p>Scheduling Committee—analyzing the data to look at enrollment and make suggestions for scheduling.</p> <ul style="list-style-type: none"> • Will be morphing to Strategic Enrollment Committee <p>Enrollment Recovery Campaign (ERC)</p> <ul style="list-style-type: none"> • Three year campaign: August 2021-August 2024 • Will be strategizing next year <p>Slide deck from Rod’s presentation: https://email4cd-my.sharepoint.com/:p:/g/personal/rsantos415_email_4cd_edu/EavTNNY4hFBGkfsvSt6rRgIBG41NWYJY8P4SKo_6QDyeBA?e=4%3A8nvra0&at=9</p>
Public Discussion	All	<i>No Public Comment</i>

Adjournment

Meeting was adjourned at 4:05pm

Next Meeting

Student Success Committee will meet again on February 3rd 2022 from 2:00PM-4:00PM